

Planning and Development Policy Development Advisory Group
11 NOVEMBER 2019

Present: Councillors: Claire Vickers (Chairman), Karen Burgess, Brian Donnelly, Nigel Jupp, Liz Kitchen, Lynn Lambert, Louise Potter and Diana van der Klugt

Apologies: Councillors: Tim Lloyd and Godfrey Newman

Absent: Councillors: Alan Britten

Also Present: Councillor Michael Croker

21 **NOTES OF PREVIOUS MEETING**

The notes of the previous meetings held on 30 September and 14 October were received.

22 **REGULAR UPDATE ON PROGRESS OF KEY STRATEGIC SITES ALLOCATED IN THE HDPF**

The Director of Planning advised that there were no significant updates on the strategic sites since the last PDAG.

23 **CIL GOVERNANCE ARRANGEMENTS**

The Director of Place advised the Group that following adoption of the Community Infrastructure Levy (CIL), it was appropriate for the Council to establish governance arrangements to help prioritise how the money that is collected will be spent.

At the current time, only a small number of other local authorities have established CIL governance arrangements. However, officers have liaised with those authorities in order to establish a process that had proven successful elsewhere.

The Group noted the proposed arrangements, which would include a team of officers to analyse the Infrastructure Delivery Plan using a set of criteria to score infrastructure projects. Decisions would be delegated to the Director of Place, in consultation with a group of Councillors.

The Group were broadly supportive of the proposal. In response to comments from the Group, the Cabinet Member agreed to look into including relevant Local Members as part of the consultation process.

24 **HORSHAM DISTRICT LOCAL PLAN REVIEW UPDATE**

The Strategic Planning & Sustainability Policy Team Leader gave a presentation updating the group on the evidence base work that ongoing to inform the revised Local Plan. This includes work on the Strategic Housing Market Assessment (SHMA) to help understand the numbers and types of housing required, including affordable housing and specialist homes for older people. In addition, an Economic Growth Assessment will establish whether the Council has sufficient land for office, manufacturing and warehouse use.

The Head of Strategic Planning briefed the Group on the outline structure and timetable of the Local Plan Review. The Cabinet Member reminded the Group that the public consultation on this first stage of the review that would take place in February / March 2020.

25 **FORWARD PLAN**

The extract from the Forward Plan was noted.

The meeting closed at 11.26 am having commenced at 10.00 am

CHAIRMAN